



GREENDOT LIMITED
Position Description / Specification

Position Title:	Radio Frequency Technician
Title of Immediate Supervisor:	Radio Frequency Team Leader
Internal Relationship:	Engineering Manager
Division:	Engineering
Date Prepared:	January, 2020

General Accountability

The position holder's primary focus (amongst other duties and responsibilities) is to execute his duties with major emphasis on equipment optimization at Tower Sites.

Great emphasis is placed on offering consistent high levels of maintenance and service of equipment to Tower Sites. As a support to the Engineering Team, the Radio Frequency Technician also has a responsibility to monitor site optimization, to maintain customer satisfaction.

Additionally, the position holder is to ensure that all jobs executed adhere to the safety policies and guidelines set out by Greendot Limited.

Pro Active and Reactive Operations

Rigging of equipment on and off tower during upgrades to the RF network

- Installation of Backhaul (BH) Dishes
- Installation of Access Point (AP) Antennas
- Installation of equipment brackets
- Installation of networking cable

RF Network optimization.

- Inspect Equipment on site and ensure functionality
- Installation of Uninterruptible power supply (UPS)
- Refueling of generator to power equipments at tower site
- Deployment of mobile generator at tower site during power outage
- Troubleshooting and resolution of equipment failure
- Maintenance of network equipment on tower sites

Commercial site visit and/or Installation of ISP/TV equipment

Health Safety and the Environment:

- Ensures that all activities are performed in a manner that will minimize pollution to the environment.
- Ensure that work areas are kept clean at all times so as to reduce the occurrences of near misses/ incidents /accidents.
- Whilst performing designated duties and responsibilities, ensure safety harness are worn.

Adheres at all times to the following:

- Respond to Network outages at tower sites within two (2) hours.
- Ensures vehicle is operational
- Use of all tools and equipment provided by the company in the manner they were designed for.
- Reporting of all accidents and incidents as per the companies Accident policy.
- The issuing and proper wearing and maintenance of Personal Protective Equipment.
- Any other policies and procedures with reference to working safe within the organizations Health, Safety and the Environment Management System.
- Works with other employees / contactors

Four days on – Four days off Shift Change

Shift change approximately 5:00 PM on forth day

Other Duties

Any other related duties as may be requested by senior management from time to time.

Person Specifications

CXC O'level subjects including English Language, Mathematics
Diploma / Certificate

Specific Skills /Experience and/or Knowledge

- Certification in Rigging
- Valid Driver's Permit
- Computer literate with at least a basic working knowledge of Microsoft Word and Excel.
- Good customer service, oral and written communication skills.
- Must be willing to work on a rostered shift basis.

Management reserves the right to revise this document in keeping with the goals and objectives of the division.